

**Minutes of Berryfields Parish Council Meeting
held at Roman park, Sir Henry Lee Crescent, Aylesbury, HP19 0YT
on Wednesday 20th July 2022.**

Present: Councillors Arun Sekhar (Vice Chairman), Bindu Gundapudi, Gareth Lane, Laurilee Green (Chairman), Louise Rees, Lucy Harmes, Naser Habib, Paul Redshaw, Vernon Hills Sue Severn (Parish Clerk).
Cllr John Yandrapati in attendance via Zoom.

Part: Mr Has Modi (Jardines Pharmacy), Cllr Ashley Waite (Buckinghamshire Council).

1. Apologies for absence

Anthea Cass (Deputy Clerk)

2. Declarations of Interest in items on the agenda

None.

3. Open forum for parishioners

Mr Has Modi of Jardines Pharmacy spoke to Councillors about his determination to open his pharmacy in the commercial centre in Berryfields.

He explained the difficulties involved in obtaining the licence. The problem here is not NHS it is that the needs assessment due by 1st October. Bucks Council has used consultants to do the analysis and has based its finding on 202 survey responses only. Those who answered were not necessarily local nor those who are affected by particular need when they are housebound, ill etc., The number of pharmacies per capita is amongst the lowest in the country in this area. Aylesbury has 1.2 pharmacies per 10,000 people, against national 2.1 per 10,000 nationally. (Berryfields itself has over 6000 residents). Since last year, the population of Aylesbury has grown by 9%, but the number of pharmacies has fallen - one having closed in town centre. Rather than assessing need, the new survey finds reasons to resist. Unless the local population says they want a pharmacy it will be a struggle to get one. Mr Modi reiterated that Buckinghamshire Council is free to approve or not the application, relying on the assessment they have commissioned. Speaking at the Health & Wellbeing Committee will be helpful. The Clerk assured Mr Modi that Cllr Waite had the matter on his case load and he had spoken to her about it yesterday. She undertook to speak to Cllr Gomm who is on the Committee to see if we could gain their support. The PC can ask people to write to ask that the application be approved.

Cllr Waite, who had joined the meeting, stated that the Health & Wellbeing Board should be able to identify local pockets in their area. The new role of pharmacies is taking minor work away from hard-pressed GPs and we should have more rather than fewer pharmacies. Councillors all agree that there is definitely a need in Berryfields, and Mr Modi has the full support of the PC at the Health & Wellbeing committee. Cllr Green stated that the new nursing home is very keen to have a pharmacy and they will be opening soon.

Mr Modi stated that he is very grateful for the support of the PC and is happy to continue to support the community. He congratulated the PC on the Roman Park development.

CLlr Waite updated the meeting on work undertaken by the Fire Authority on a single day during the week's heatwave. They had had dealt with a record number of major incidents yesterday including a nursery on fire in Milton Keynes needing 14 appliances at the scene. The fire was brought under control by 4.30pm the school and 3 houses were lost with others damaged by smoke. At 12.47 there was a serious barn and commercial unit fire at a farm, under control by 8.45pm. At 1.19pm ten acres of standing crops caught fire. A scrapyard Denham including flammable gas accounted for another serious incident. 2 road traffic accidents were attended, sadly with one fatality. The service was very stretched and the Fire Chief advised that in his 35 years as a firefighter he had never had such a busy day. The service shared units across multiple areas over four and five counties. (As an example he stated that Tyne & Wear had sent four units to Norfolk yesterday).

CLlr Waite advised that Fixmystreet had been reviewed to increase effectiveness. CLlr Waite has pushed for unadopted and parish-controlled land to be referred to relevant local council. This will go to Cabinet at Bucks Council for final decision. The Clerk asked that Parishes be consulted before final decision since it could considerably increase workload at parish level.

4. **Police report and Neighbourhood Policing**

No report received.

Planning

5. To consider any planning applications submitted for consultation to the Parish Council and any other applications received after publication of this agenda:

22/02018/APP | Householder application for BBQ hut | 8 Crawford Road
Aylesbury Buckinghamshire HP18 0YZ

Full details at <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RD204CCLJCA00&prevPage=inTray>

Councillors resolved to be neutral

22/01995/APP | Householder application for loft conversion, front dormer and insertion of sky window on rear elevation | 39 Siddington Drive Aylesbury Buckinghamshire HP18 0UE

Full details at <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RCR7D4CLJ6S00&prevPage=inTray>

Councillors noted this is a new iteration of a previous application this application is solely in respect of the loft conversion.

22/02057/APP | Householder application for garage conversion into habitable space | 4 Crawford Road Aylesbury Buckinghamshire HP18 0YZ

Full details at <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RD5CXTCLJFC00&prevPage=inTray>

22/01979/APP | Householder application for single storey rear extension with bay window | 17 Pippin Road Aylesbury Buckinghamshire HP18 0FW

Full details at : <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RCPL5JCLJ5H00&prevPage=inTray>

22/02311/APP | Householder application for garage conversion including new side door and window (retrospective) | 6 Prima Road Aylesbury Buckinghamshire HP18 0US
Full details at : <https://publicaccess.aylesburyvalcdc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RE55ZZCLK5C00&prevPage=inTray>

All application outcomes:

Proposed by: Cllr Hills

Seconded by: Cllr Sekhar

Agreed unanimously to remain neutral in respect of all of the above applications.

6. **Minutes**

The draft minutes of the Annual Parish Council Meeting held on 15th June 2022 were approved and signed as a true record by the Chairman.

Proposed by: Cllr Rees

Seconded by: Cllr Lane

Agreed unanimously

Land & facilities

7. **Berryfields Green: Proposal to replace basketball hoops in MUGA by Cllr Lane:**

Cllr Redshaw stated that we cannot keep replacing the hoops, but it was a shame that a few people were spoiling it for others. Cllr Hills suggested that an article be put in B News to say the cost/how many times they had been replaced. Encourage people to respect their assets. Any replacement conditional on a press release and article in Berryfields News.

RESOLUTION:

To replace MUGA basketball goals in Berryfields Green with anti-vandal outdoor basketball goals at a cost of a maximum of £2,000 including fitting.

Proposed by Cllr Gareth Lane

Seconded by Cllr Vernon Hills

Agreed unanimously

Tennis courts

The courts will be ready for play shortly. Councillors considered a report from Clerk concerning privacy netting, sinking fund, membership, hire fees and access control system.

Pricing of similar facilities in the locality was reviewed, and it was decided to broadly follow the pricing structure of Oving Tennis Club where there are also two courts. Given that Roman Park tennis courts will not, initially, have floodlighting it was recognised that use will be restricted, during winter months in particular.

RESOLUTION: It was resolved to adopt the following pricing structure for tennis membership and pay & play initially.

Single adult membership £80 per annum.

Family membership (for 2 adults and up to 2 children under 18) £165 per annum.

Junior membership (up to age 18) £32 per annum.

It was noted that Roman Park Tennis Courts are fully accessible and Roman Park Hall includes accessible cloakroom, parking and level access throughout. Players of all abilities are welcome and encouraged.

'Pay & Play' for non-members £10 per hour.

Guests of members £5.00 per booking, per guest, to a maximum of £10 per booking. Junior members will also be able to invite guests.

Peak & Off-Peak hours

Members will have priority during peak hours and can book up to 10 days in advance.

Peak hours: 6am to 9am and 3pm to 9pm during weekdays and at weekends.

Off-peak hours: 9am to 3pm during weekdays.

Subject to review after six months.

Proposed by: Cllr Sekhar

Seconded by Cllr Redman

Agreed unanimously

Roman Park & Village Hall

Councillors considered the report and suggestion for siting a MUGA, financed by s106 funding, close to the tennis courts below the mound to provide football, basketball and sports surface. Blackwood Architects have provided drawings and recommended location as being the only suitable space within Roman Park. They confirmed that revised SUDS drainage calculations will be required. Cole Easdon have indicated a fee of £1950 plus VAT for this work and the new MUGA could be included within this.

(Addendum: Architect fees have been provided since the meeting of £3420 plus VAT. Blackwood have subsequently submitted an alternative location circulated to councillors which more easily meet planning requirements).

RESOLUTION

It was resolved to apply for planning permission to construct a MUGA along with a small children's playground alongside tennis courts (*or alternative suitable location – see addendum above*). Drainage calculations and architect's fees included in application.

Proposed by Cllr Hills

Seconded by Cllr Rees

Agreed unanimously

Roman Park Hall

The Clerk had circulated receipts and expenses and cashbook for May and June for the Hall which were noted. Councillors also received projections to year end based on current bookings. She reported that obviously there are slots which are not yet booked although Roman Park Hall is booked on most Saturdays until Christmas, the village hall is booked every evening of the week from September with classes in the evenings and a new dance school will also be starting during the day. The Hall is now welcoming Mystery Mondays where small businesses can come and showcase their goods and services in return for a £10 fee. A Ukraine language conversation group is starting weekly shortly as well as different groups, entertainment, and more live music at weekends. The wedding is booked for 30th July!

Nursery building repairs and maintenance

The Clerk had advised that the roof has been repaired and the insurance claim has been submitted to our insurers.

Allotments

The Deputy Clerk has contacted all allotment holders to remind them of the requirement to cultivate their plots. Three have handed back their plots and the remainder have undertaken to tidy and maintain their plots. The returned plots are being offered to the next applicants on the waiting list. In response to a request to share plots, no plot holder indicated a willingness to do this.

Park inspections and repairs

No significant issues reported.

8. Finance

8. 1 The payment run agreed as circulated and budgeted payments made outside the Parish Council meeting were ratified.

Staff salaries & expenses	Net salaries and expenses			£5,266.63
Alborzpour Consulting	Inv. No. PC001844: Park inspections			£217.50
Herts full stop	Inv H052210942 First aid kits for hall	£78.36	£15.67	£94.03
	Inv H062212645 Dishwasher salt & flipchart easel	£53.21	£10.64	£63.85
Paul Megram	Inv 15161 Magic for summer events	£120.83	£24.17	£145.00
Sign Trade supplies	Brackets and tamtorque driver for MVAS	£50.67	£10.13	£60.80
Chiltern sports Contractors	Contract/inv no. 3031 total £122,520 part payment	£75,000.00	£15,000.00	£90,000.00
Orchard Consulting	Inv 0322 internal audit			£350.00
Baughan Pest Control	Inv 5079 Roman Park pest control installation	£370.00	£74.00	£444.00
Pickerings	Inv 1003932 container hire for RPFM Ltd and RPCT	£176.00	£35.20	£211.20
Pickerings	Inv 1003931 container hire	£105.60	£21.12	£126.72
RTM Landscapes Lt	Inv 3332 grass cut parks and allotments	£1,774.50	£354.90	£2,129.40
BALC	MEMBERSHIP Inv 3597			£1,087.26
Buckinghamshire Council	Inv 567721 Waste services			£94.65
Shard tech	Inv 2612 Office 365 exchange P1 & 3 copies office 365 standard			£80.64
Seethelight	Inv 18275543 CCTV for pole Berryfields green	£38.00	£7.60	£45.60
Sure2door	Invoice 4863 Print & distribution Berryfields News	£2,042.28	£72.00	£2,114.28
Buckinghamshire Council	Invoice 454909 Building Regs Inspection fee Big Top Nursery	£266.67	£53.33	£320.00
Portal Plan quest Ltd	Planning application fee for BMX Pump track & shelter	£143.83	£5.37	£149.20
Focuss Group Construction	Inv 0032 Creation of bin store shelter & additional hardcore	£950.00	£190.00	£1,140.00
Chiltern Railways	Inv SINVC15206 40 parking spaces 2022	£14,600.00	£2,920.00	£17,520.00
E-on	June bill Roman Park			£1,692.97
Nolan Support Services	Invoice 256 Litterpicking parks & waste disposal	£271.50	£54.30	£325.80
Focuss Group Construction	Invoice 0029 supply & fit electricity meter to Kiosk	£560.00	£112.00	£672.00
Amanda Jones	Invoice 6: Design Berryfields News			£ 90.00
	Total		£18,960.43	£124,441.53
Receipts				
Roman Park Facilities Management	Rent	2000	£400.00	£2,400.00
FCC	Grant for tennis courts			£50,000.00

8.2 The accounts to the end of June 2022, were agreed as circulated.

Proposed by Cllr Rees
Seconded by Cllr Gundapudi
Agreed unanimously

9. Events

The Chairman suggested, and Councillors agreed to defer future event planning until the next meeting. The Deputy Clerk has confirmed the summer holiday activities starting with donkey rides on 27th July. She has received confirmation of a grant of £1,000 from the Community Board to match PC funding which was gratefully acknowledged.

Councillors asked that the full programme of events be listed and advertised to allow people to plan to attend. **Action** Deputy Clerk.

Cllr Rees suggested that she would like to hold a MacMillan Coffee Morning. It was agreed to book Roman Park Hall on 2nd October and Cllr Harmes offered to assist.

(Father Christmas has confirmed his attendance at Christmas on 7th December in Roman Park Hall).

10. Berryfields News & Communication

It was noted that an editor, or editorial board was now required to produce content, sell advertising and proof-read Berryfields News. Councillors discussed the time commitment required. Cllr Hills volunteered to manage the advertising by contacting advertisers to check if they wanted to advertise again, change their copy and so on and to approach new advertisers as opportunities present. The Clerk will provide a contact list for current advertisers. It was decided to consider a pay per click presence for local businesses on the new website in due course.

The Chairman and Cllr Rees volunteered to help with collecting content, as did Cllr Gundapudi and all councillors were asked to try to encourage people to contribute articles for the next issue which will be published in the last week of September, in time to advertise the MacMillan Coffee Morning on 2nd October.

It was acknowledged that the magazine involved a great deal of work. Design will be done by Sure2Door's graphic designer who is used to working on Berryfields News and he will provide a template for use in all future editions to save cost and allow him to drop content and advertising into spaces as they are submitted.

Website

The Clerk had asked Councillors to review the new website and Cllr Lane had commented on the image resolution in the carousel on the home page. These will be altered to fit.

The old www.berryfieldsparishcouncil.co.uk page will now be re-directed to the new site, which can be developed and regularly populated with new content.

11. **Highways & transport
MVAS & Sentinel.**

CLlr Hills took the new brackets for the MVAS to mount it on existing posts in the parish.

A resident had raised the issue of speeding traffic coming along the Quarrendon Road in Berryfields being dangerous for children crossing from Bramley Road to Green Ridge School. The MVAS will be placed on the first posts past the 30mph sign at the entrance to Berryfields. The parishioner was asked to see if she could find some volunteers to assist with Speedwatch, possibly to be trained in operating the camera and reporting speeders.

12. **Meetings & matters of report**

Nothing reported.

13. **Date of next Parish Council Meetings**

The date of the next Parish Council meeting will be Wednesday 14th September (second Wednesday). All future meetings will be on third Wednesday of the month.

14th September 2022.

19th October 2022

16th November 2022

December: No meeting

18th January 2023

15th February 2023

15th March 2023